WEST BENGAL

Budget: There is no separate budget for the State Archives of West Bengal in the non-plan sector. Expenditure on account of the Permanent Establishment and a portion of the Temporary Establishment of the State Archives is met from the total grant allocated to the Education Department under the head "19-General Administration."

Building: The construction of the outer walls of the fifth storey on the Archives Building at the premises No.6, Bhowani Dutta Lane, Calcutta-7 was completed.

Accession of Records: 1,798 proceedings and 92 registers of Home(Jails)(1964-1967); Co-operation (1966); Home (Police)(1965) and Home (Political)(1965) were received.

Arrangement of Records: The papers received from the various Departments of the West Bengal Secretariat were properly arranged in the shape of bundles and placed on the shelves according to their chronological orders.

Appraisal of Records: 3,606 files of the Director of Public Instruction were examined and those considered for permanent preservation were kept in the State Archives. Besides, 17,687 files of Education (Misc. and Regn.) 1937; Finance (Budget, Misc. Audit) 1937; Local Self-Government, 1937 and Land Revenue 1937-39 were also appraised.

Research and Reference: 110 scholars from different Universities and Institutions were given facilities for research in the State Archives. Of them 8 were from foreign countries.

83 queries on records from private persons and agencies were attended to.

Reference Media: For Consolidated Indices of Post-Mutiny Records, Index slips to the records of the Education (State Archives) Department (1967-70); Revenue (Cinchona) Department (1921-28) and Public (Health) Department (1919-28) of the West Bengal Secretariat were examined and corrected.

The work of the compilation of Descriptive List of the records of the Revenue (Judicial) Department from 1790 onwards and Press Lists of the records of the Revenue Department from 1785 onwards made progress.

Preservation of Records: 12,750 brittle and damaged pages of the proceeding volumes of different authorities were repaired with tissue/chiffon papers. 178 proceeding volumes were bound.

1,766 files and proceeding volumes were fumigated with para-dichlorobenzene and 200 proceeding volumes were treated in the thymol fumigation chamber.

Library: 4 books were acquired.